



# Govt. Degree College, Timarni

Dist.- Harda (MP)

(Affiliated with Barkatullah University, Bhopal)

Accredited by NAAC with 'B'

College Code : 3208 [www.gdctimarni.in](http://www.gdctimarni.in) AISHE Code : C-35109



**Assessment and Accreditation Reports/Certificates  
(NAAC Cycle 1 & 2)**



**Assessment and Accreditation Reports/Certificates  
(NAAC Cycle 1 & 2)**

<b>INDEX</b>		
<b>S. No.</b>	<b>TOPIC DETAILS</b>	<b>PAGE NO.</b>
1.	Certificate of Accreditation – 1 Cycle	01-02
2.	Peer Team Report on Institutional Accreditation 1 Cycle (Visit Date: 26-28 September)	03-13
3.	Certificate of Accreditation – 1 Cycle	14-15
4.	Peer Team Report on Institutional Accreditation 2 Cycle (Visit Date: 26-28 September)	16-25





**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद**

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the*

**Government College**

*Timarni, Dist. Harda, affiliated to Barkatullah Vishwavidyalaya,  
Madhya Pradesh as*

**Accredited**

*at the B<sup>+</sup> level.*

*Date : February 10, 2007*



*Grand  
Director*

- This certification is valid for a period of Five years with effect from February 10, 2007
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C' grade, 65-70-C'' grade, 70-75- B grade, 75-80- B' grade, 80-85-B'' grade, 85-90- A grade, 90-95-A' grade, 95-100-A'' grade (upper limits exclusive)

# Quality Profile

Name of the Institution : Government College

Place : Timarni, Dist. Harda, Madhya Pradesh

Criterion	Criterion Score (Ci)	Weightage (Wi)	Criterion X Weightage (Ci x Wi)
I. Curricular Aspects	75	10	750
II. Teaching-learning and Evaluation	78	40	3120
III. Research, Consultancy and Extension	40	05	200
IV. Infrastructure and Learning Resources	87	15	1305
V. Student Support and Progression	80	10	800
VI. Organisation and Management	75	10	750
VII. Healthy Practices	70	10	700
		100	$\Sigma C_i W_i = 7625$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{7625}{100} = 76.25$$

*Handwritten Signature*  
Director

**REPORT OF THE PEER TEAM ON INSTITUTIONAL ACCREDITATION**  
**of Government College, Timarni**  
**Distt. Harda (M.P.)**

**18<sup>th</sup> - 20<sup>th</sup> December, 2006**

**Section-I**  
**PREFACE**

The Government College, Timarni Distt. Harda (M.P.) volunteered to be assessed by the National Assessment and Accreditation Council, Bangalore (NAAC) and submitted its self-study report. A Peer Team was constituted by NAAC to visit the College and validate the self-study report. The Peer Team consisting of Prof. S.N. Behera (Former Vice-Chancellor, Berhampur University) Director, Institute of Material Science, Bhubaneswar as Chairperson, Dr. Vibhuti Patel, Director, PGSR, SNTD Women's University, Mumbai as member and Prof. S.R. Jain, Chief Educational Officer, S.S. Jain Subodh Shiksha Samiti, Jaipur, as Member Co-ordinator, visited the College on 18<sup>th</sup> to 20<sup>th</sup> December 2006.

The Government College, Timarni was established in 1983 to cater to the Higher Education needs of the poor students of economically backward and rural area of Harda District. To popularize higher education and provide necessary facilities to the young men and women of Harda District and neighbouring districts, the State Government of Madhya Pradesh has established this institution in 1983. The College is affiliated to Barkatullah University, Bhopal and the College is included in the list of colleges maintained under Section 2(f) and 12(b) of the UGC Act. The College is run by the state government. However, some courses are run on self-financial basis with the active support of the JanBhagidari Samiti, which was established with a purpose of sharing the burden of management of the Government and focus of local requirements. UGC also provides



development Grant and other Grants. The Campus is spread over 2.5 acres in rural area.

The College offers educational opportunities in B.A., B.Sc. B.Com., M.Com., and M.A. in Economics and Political Science. The College also offers 2 courses in Computer Science and Computer Applications. The medium of instruction is Hindi and English. The student strength of the College is 559 (Degree) and 45 (PG). Thus, the total Number of students is around 600.

The college has qualified teaching faculty with 07 permanent and 10 temporary staff members. The teachers are selected by the M.P. Public Service Commission and appointed as per the Government Rules and Regulations. The college has the authority and can appoint teachers on adhoc/temporary/part-time basis, especially for self-financing courses. The college library has nearly 10,000 books.

The college is organising many welfare activities.

The Peer Team has carefully perused and analyzed the self-study report submitted by the Institution. Prof. S.N. Behera, Chairperson of the Peer Team held an in house meeting at 7.00 P.M. at the place of stay on 17<sup>th</sup> December, 2006 to exchange notes on self-study report submitted by the college and to finalise the procedure and schedule to be followed for the validation process during the visit to the college.

The Peer Team visited the college on 18<sup>th</sup> to 20<sup>th</sup> December, 2006. After receiving a presentation on the overview of academic, co-curricular and extra-curricular activities of the college, the team went through all the relevant documents, visited the departments and interacted with the various constituents of the institution. The peer team also paid a visit to the sports and extension facilities of the institution, interacted at length with the members of JanBhagidari Samiti, Principal, faculty members, non-teaching staff members, students, parents and alumni of the institution. The peer team has made the value judgment on the basis of above exercise and keeping in mind the criteria identified by the NAAC.



The assessment of the institution under various criteria, the commendable features of the institution as well the areas of the concern that need attention are given below:

## **Section 2: Criterion-wise Analysis**

### **Criterion I: Curricular Aspects**

Basically, the college is situated in a rural and backward area of Madhya Pradesh and the State Government has complete control over the administration as well as the finances of the institution. Hence, the college has its own limitations. However, the institution is fully equipped to impart teaching in three Faculties- Arts, Science and Commerce up to graduate and post-graduate level.

As an affiliated college of the Barkatullah University, Bhopal, the college follows the syllabi and scheme of examination as prescribed by the University for all the under-graduate and post-graduate courses. The college offers 08 programs: consisting of 05 UG programmes and 03 PG programs. The college also offers programmes in B.Sc. Computer Science and B.Com. Computer Applications.

The college offers M.A. in Economics and Political Science and M.Com. on self-financing scheme.

The syllabus of each course and pattern of the examination is decided by Board of Studies for each subject constituted by the University. Some members of the staff have served as member on the Board of Studies.

The curriculum is reflective of the state of the art and is subject to periodic revision and is so designed to meet the twin objective of providing adequate human resources and career orientation. The college being an affiliated one can provide only as much options as permitted by the regulations of the University. In this regard, the institution faces certain difficulties while implementing the curriculum. There is no flexibility with respect to funds and fee-structure, which, restricts



provisions of modern and sophisticated aids. The funds available from the Govt. under the different heads of facilities are so small that the institution is unable to monitor it properly and provide a good learning atmosphere.

### **Criterion II: Teaching-Learning and Evaluation**

Admission to the various courses of study in the college is in accordance with the policy of the Govt. of M.P. and the regulations of the Barkatullah University, Bhopal. There is a provision for assessing student's knowledge and skills for a particular program after admission. The teachers of the college are available in their departments to deal with the academic problems of the educationally disadvantaged students. Moreover, teachers take extra classes wherever necessary.

The students are encouraged to participate in Seminars and various other co-curricular and extra curricular activities. The students are encouraged to participate in group-discussions. The team noted that 03 out of 07 permanent faculty members hold doctorate degree. The college encourages teachers to participate in national seminars apart from their participation in the refresher and orientation programs. The college organised a one-day seminar on Social Justice with special focus on 6 thematic areas namely- Proportionate Reduction of girls in the Population: A Mind-boggling Issue; Administration Without corruption; An Evil Habit of Tobacco consumption among the youth, Can We Make Our city Polythene Bag free?; Impact of Door Darshan and print Media on Increasing violence against women; Necessity of Joint Family for social Unity and Security. It received very enthusiastic response and 150 papers received and 70 teachers participated in the same. The college also published 47-page booklet of abstracts in Hindi and English. To further enhance the quality of education the college can take steps to establish linkages with the University departments. The college has also started a publication of annual magazine called Kshitij (i.e. Horizon) from this year.



The college has 194 teaching days. Teaching is mainly conducted in traditional talk and chalk method. Some departments use aids like maps, charts, slides, OHP etc. However, in their learning program, the scope for e-learning in the campus is yet to be fully exploited. The college follows annual system. The teachers oversee the performance of students through their periodic test. The results of the college at U.G. and P.G. level are very good.

There is a mechanism for faculty appraisal through the submission of self-appraisal report by each teacher. Some Departments collect the opinions and suggestions of their students regarding the learning process and resort to remedial action.

### **Criterion III: Research, Consultancy and Extension**

Thirty percent of the college teachers are involved in research activity for which they are entitled to study leave. The college does not provide financial support for research work. Three teachers have managed to get UGC funding of Rs. 110000 to be spent in two years for the minor research projects.

Nearly 25 % of the college teachers possess Ph. D. degree. Many of them have got their research papers published in reputed journals published from M.P. Some of the teachers have authored textbooks and use their expertise to provide intellectual support to other institutions and departments.

The college has started career guidance cell. The college is promoting extension activities such as community development, health and hygiene awareness, adult education and literacy, AIDS awareness, social work, medical camp and environment awareness through NSS. Students are awarded or given certificate of merit for participating in extension activities. The college does not network with NGOs and GOs for extension activities.

### **Criterion IV: Infrastructure and Learning Resources**

The college development council is planning to expand its infrastructure in collaboration with Janbhagidari Samiti. Current infrastructure is



maintained by administrative staff. The Time Table for teaching programme ensures optimum utilization of the infrastructure and learning resources. Teachers of the college are proactively involved in parents-teachers association, awareness generation programme for public education, career guidance and AIDS awareness camps in different schools. Students are motivated through National Service Scheme, debates and discussions. The staff and teachers take active interest in the beautification of campus and keep it pollution free.

Department of Computer Science has 12 Celeron computers in working conditions. The students benefit from computer aided learning packages. Janbhagidari Samiti fund is utilized for maintenance of computer centre.

Red Cross Society is formed in the college. Health services are provided for the staff as per government norms.

The college has a playground for sports such as cricket, football and volleyball. For indoor games chess and carom boards are made available. Incentives to the sports person for outstanding performance are given as per the government rules.

Students of the college have taken part in state level competitions for Kabbadi, mimicry and group songs and won I position in mimicry and III position in group-song.

Nearly 10 % of the total students who are SC and ST avail hostel facility provided by the Department of Tribal Welfare.

#### **Library as a Learning Resource:**

The library houses 9370 books, 8370 text books, 7 current journals, 2 Indian peer reviewed journals, 100 books for competitive exams and 3248 books in the Book Bank. It is open from Monday to Saturday from 10.30 a.m. to 5 .30 p.m. during both normal and exam periods. The library purchased 245 textbooks for Rs. 25800 in 2004-05 and 265 books for Rs. 34000 in 2005-06 from Janbhagidari Fund. It also procured 158 books for Rs. 35000 from UGC fund in 2004-05. It spent Rs. 5000 for 10 journals in 2004-05 and Rs. 6000 on 11 journals in 2005-06. The Book Bank of the

library of the college had 360 books worth Rs. 39430 in 2004-05 and 365 books worth Rs. 48790 in 2005-06.

The total carpet area of the library is 8000 square feet. It can accommodate 50 readers. There is only one staff- Assistant Librarian. The library is allocated 10% of the total budget of the college. It provides only circulation services. Nearly 150-200 books are circulated –issued/returned per day. On an average, there are 50 reference inquiries from the users of the library. Ratio of library books to number of students enrolled is 1:15. Per capita service delivery of the library is 20.

### **Criterion V: Student Support and Progression**

Percentage of students appearing for the qualifying exam after the minimum period of study is 80. Some of the alumnae of this college are holding positions in government services, journalism and are, also running industries. The college publishes updated prospectus annually that provides information on criteria for admission, fee structure, weightage, subject groups, number of seats, details of scholarships, etc. The college manages to get financial aids for students from UGC Five Year Plan Grants, scholarships and tuition fee from the state government for SC/ST/OBC/girls students as per government norm. During 2004-05 academic year, 87 SC, 28 ST and 109 OBC students and during 2005-06 academic year 108 SC, 39 ST and 121 OBC students managed to get scholarships. Students' counseling cell for career guidance to the students is formed and functioning. Teachers are involved in personal and academic counseling. Special assistance is provided through teacher guidance scheme and UGC assisted remedial learning programme. The employment cell motivates students to seek self-employment. With the help of prospectus, policies and criteria for admission are made clear to prospective students.

Recreational/leisure time facilities such as indoor games, nature club, students' magazine, out-door games, debating club, audio-visual facilities, dance-music-essay competitions and cultural programmes are provided in



the college. An Aqua Guard machine has been installed and connected with water cooler so that all students and staff can get safe drinking water.

The college has an Alumni Association that organizes activities such as annual sports and social gathering.

#### **Criterion VI: Organisation and Management**

The administration and academic work of the college is governed by the principles of transparency and participatory democracy. All stake groups teachers, Jan-bhagidari Samiti, Principal, students, alumnae and parents take active interest in the curricular and co-curricular activities of the college. The college promotes all welfare schemes related to education provided by the state government including **Gaon Ki Beti Scheme**. Grievance Redressal Cells and Eradication of Violence against Women Cell are functioning efficiently. The college has managed to receive i. frasturctual grant of Rs. 416160/- for books and journals, equipments, remedial courses and Participation of Teachers in Advancement of Career and Rs. 416160/- for construction of laboratory building. Jan Bhagidari Samiti has allocated Rs. 62500/- for Education through Satellite (EDUSAT) and the same amount is contributed from the MLA fund by Mr. Manoharlal Rathod, M.L.A. The college has sent a proposal matching Grant for Rs. 291000/- to the Ministry of Education for Education through Satellite (EDUSAT). The budgeting and auditing procedures are prompt and no adverse remarks are made.

#### **Criterion VII: Healthy Practices:**

The institution is responding to rapid changes in the society by promotion of new courses and teaching methods. There is good coordination and cohesive leadership that works with team spirit. The student teacher relationship is healthy and interactive. The quota system is followed judiciously and in Toto as the government directives. There is no ragging. Students are courteous, non-violent and amiable to suggestions. The small but committed team of teachers has proved to be role model for the students. The group of



dedicated faculty members is trying to give its best within the macro reality of scarcity of resources. The alumnae of the college are proactively involved in the development of college. In the meeting with the alumni, several of them expressed that teachers inspired them to develop educationally and took active interest in their progress. Janbhagidari samiti is actively cooperating with mobilisation of resources but does not interfere with day-to-day functioning of the college. The parents are aware of the activities of college and contribute towards the growth of the college.

The students and teachers are developing a Botanical garden in the premises. The college encourages students to take part in inter-college, inter-university and inter-state sports and cultural competitions. The students have been winning several prizes for skit and clay modeling for last 2 years. In the Youth Festival the students participated in 21 items out of 22 items in 2005-06. They won prizes for 15 items at district-level competitions and 2 prizes at the University level for skit and clay modeling. One girl student palyed National Open Kabbadi Championship.

The college management has seen to it that the students from marginalised sections get all benefits from the state welfare schemes. As a result, in the last three years, 304 S.C. students (95 girls and 209 boys), 108 S.T. (12 girls and 96 boys) and 590 O.B. C. students (124 girls and 466 boys) and 6 physically handicapped (1 visually impaired and 5 polio affected) have got financial assistance.

In the academic year 2005-06, the college managed to send proposal for 55 girl students for "**Gaon ki Beti**" scheme and 10 of them managed to get scholarship of Rs. 5000/- each paid through A/c payee cheques in their respective bank accounts.



### **Section III**

#### **Overall Assessment:**

The team observed that despite some limitations and handicaps, the college authorities are aware of their responsibilities and are making sincere efforts to introduce the need based courses. The teachers are acting as catalysts for change in this tradition-bound region. All stake groups of the college are amiable to suggestion and ready to upgrade their knowledge base and skills. The college has potential to contribute to the growth of rural/ agriculture-based economy. It has contributed towards empowerment of women from remote villages by giving opportunity for higher education. The need of the hour is to fill up the vacancies of permanent faculty position in all subjects.

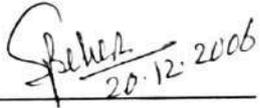
#### **Recommendations:**

1. The college should start agro-based vocational courses such as food and fruit processing, canning, food preservation and horticulture as the college is situated in the agriculturally rich area that has bumper crops of wheat, soybean, sugarcane and oranges.
2. The college should approach UGC for grants to construct hostels for girls and boys.
3. The state government must provide more faculty as one of the weakest aspects of the college is skeletal staff. The government must take immediate steps to fill up the vacant posts.
4. Appointment of Director-Physical Education must be made as soon as possible so that students can be trained in sports.
5. Subjects such as music, drawing and painting and dancing should be offered for B.A. course.
6. The existence of many vacancies in teaching positions sometimes, leads to irregularities in conducting classes and attendance of classes. Steps may be taken to avoid such occurrences.
7. NSS should actively conduct anti-tobacco campaign with posters, exhibitions and educational material so that major social evil of the area be minimised.



8. The college should send proposals for Centre for Gandhi/Nehru/Ambedkar/Buddha Studies to the University Grants Commission.
9. The state government should give serious consideration to the problems of seniority and promotion of the non-teaching staff, as at present, there is no avenue for upward mobility of the non-teaching staff.
10. The library must be organized systematically and must subscribe to reasonably priced scholarly journals and magazines in Hindi and English for social sciences, pure and applied sciences and commerce.

The peer team thanks the principal, coordinator, the teaching staff, the students and members of non-teaching staff for their wholehearted cooperation and help in making the arrangements that facilitated the entire work to be done in such a smooth manner in stipulated time. The members of the team place on record their sense of appreciation and gratitude for the unstinted support offered to it by all for finalization of the report.

  
20.12.2006

**Prof. S.N. Behera**  
(Chairperson)



**Prof. S. R. Jain**  
(Coordinator)



**Prof. Vibhuti Patel**  
(Member)

**I agree with the observations made in the report.**

**Signature & Seal of Head of the Institution.**

**Date: 20-12-2006**

**Place: Timarni, Dist-Harda, M.P.**

  
**PRINCIPAL**  
Govt. Degree College  
Timarni (HARDA)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

# *Certificate of Accreditation*

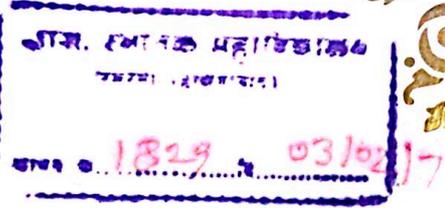
*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Government Degree College  
Timarni, Dist. Harda, affiliated to Barkatullah Vishwavidyalaya,  
Madhya Pradesh as  
Accredited  
with CGPA of 2.25 on seven point scale  
at B grade  
valid up to November 04, 2021*

Date : November 05, 2016



*D. Singh*  
Director





राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

## Quality Profile

Name of the Institution : Government Degree College

Place : Timarni, Dist. Harda, Madhya Pradesh

Criteria	Weightage (W <sub>i</sub> )	Criterion-wise Weighted Grade Point (Cr WGP)	Criterion-wise Grade Point Averages (Cr WGP <sub>i</sub> / W <sub>i</sub> )
I. Curricular Aspects	100	230	2.30
II. Teaching-Learning and Evaluation	350	870	2.49
III. Research, Consultancy and Extension	150	250	1.67
IV. Infrastructure and Learning Resources	100	220	2.20
V. Student Support and Progression	100	220	2.20
VI. Governance, Leadership & Management	100	190	1.90
VII. Innovations and Best Practices	100	270	2.70
<b>Total</b>	$\sum_{i=1}^7 W_i = 1000$	$\sum_{i=1}^7 (Cr WGP)_i = 2250$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (Cr WGP)_i}{\sum_{i=1}^7 W_i} = \frac{2250}{1000} = \boxed{2.25}$$

Grade = B

Date : November 05, 2016



  
Director

- This certification is valid for a period of Five years with effect from November 05, 2016
- An institutional CGPA on seven point scale in the range of 3.76 - 4.00 denotes A\*\* grade, 3.51 - 3.75 denotes A' grade, 3.01 - 3.50 denotes A grade, 2.76 - 3.00 denotes B\*\* grade, 2.51 - 2.75 denotes B' grade, 2.01 - 2.50 denotes B grade, 1.51 - 2.00 denotes C grade
- Scores rounded off to the nearest integer

EC(SC)/18/A&A/77.2

**PEER TEAM REPORT**  
**ON**  
**INSTITUTIONAL ACCREDITATION (2<sup>nd</sup> Cycle) OF THE**  
**Government Degree College**  
**Rahatgaon Road, Harda**  
**Timarni-461228 (MP)**

Visit Dates: 26<sup>th</sup> -28<sup>th</sup> September, 2016



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
**(An Autonomous Institution of University Grants Commission)**  
**NAGARBHAVI, BANGALORE - 560072**

**PEER TEAM REPORT  
ON  
INSTITUTIONAL ACCREDITATION (2<sup>nd</sup> Cycle) OF THE  
Government Degree College, Rahatgaon Road, Harda  
Timarni-461228 (MP)**

**Section I: (GENERAL INFORMATION )**

- 1.1. Name & Address of the Institution: Government Degree College,  
Rahatgaon Road,  
Harda, Timarni-461228 (MP)
- 1.2. Year of Establishment: 1983
- 1.3. Current Academic Activities of the Institution (Numbers)
- Faculties/Schools 03
  - Departments/Centres 14
  - Programmes/Courses offered UG-03, PG:-05
  - Permanent Faculty Members 04
  - Permanent Support Staff 13
  - Students 2015 (Boys: 917, Girls:1098)
- 1.4. Three major features in the institutional context (as perceived by the Peer Team)
- Women students constitute around 55%.
  - Catering to the needs of students mostly from rural-disadvantaged sections.
  - The college is yet to implement the recommendations of the Peer Team of 1<sup>st</sup> Cycle.
- 1.5. Dates of visit of the Peer Team : 26<sup>th</sup> – 28<sup>th</sup> September 2016  
( Visit Schedule is Attached)
- 1.6. Composition of the Peer Team which undertook the on-site visit:

**Chairperson :** Prof. J K Mohapatra,  
Former Vice Chancellor,  
Berhampur University,  
Res:A/4 Jasnal Complex  
Berhampur-760005, Orissa

**Member Coordinator:** Prof Suhas Pednekar, Principal  
Ramnarain Ruia College, L N Road  
Matunga (E) Mumbai-400019

**Member:** Prof Aisha M Sherif, Dept of Business  
Administration, B N Bahadur Institute of  
Management Studies, University of Mysore  
Mysore-570006

NAAC Officer: Dr Jagannath Patil, Advisor,  
NAAC, Bangalore- 560072

## Section II: CRITERION-WISE ANALYSIS

### 2.1. Curricular Aspects

#### 2.1.1 Curricular Planning and Implementation :

- Academic programs and courses are in tune with the vision, mission and the objectives of the college.
- Two teachers of the college are/were members of the BOS of the Barkatullah University and have contributed to the planning and development of the courses.
- Academic calendar of the University is followed. Principal & IQAC monitor its implementation.

#### 2.1.2. Academic Flexibility

- Semester system is in vogue. Introduction of Semester with CBCS should be a priority.
- Limited course combinations are available. Ten courses are run on self financing basis.
- Add on / career oriented/skill development certificate/ diploma courses can be introduced.

#### 2.1.3 Curriculum Enrichment :

- The college is imparting skill development training which needs proper planning & targeting.
- Academics from other institutions are invited off & on to deliver lectures on cross cutting issues and interact with students.
- Students' seminars/Group discussions are held to enrich their learning of students.

#### 2.1.4. Feedback System :

- Feedback from students is collected.
- Feedback from alumni and parents may be collected in a formal/regular manner.
- Teachers those who are members of BOS submit their feed back in developing and designing the curriculum, to the BOS.

### 2.2. Teaching-Learning & Evaluation

#### 2.2.1. Student Enrolment and Profile :

- Publicity is given for inviting applications for admission, through media and website of the Higher Education Dept. Admissions are conducted online under the supervision of the HE Dept of Govt.
- The institution admits students on the basis of merit list prepared based on marks secured in the qualifying examinations. Admissions are facilitated by the admission committee.
- The rules and guidelines of the Government and University are followed in admitting students.

#### 2.2.2. Catering to Student diversity :

- A Cell to look after the needs of Differently abled students is in place.

### 2.2.3. Teaching-Learning Process

- Slow and advance learners are identified through class tests/ internal tests and class room interactions. Advance learners are encouraged. For slow learners extra classes are taken.
- Mentoring of all students is carried out under the Teacher-Guardian scheme but its effectiveness needs to be assessed.
- Academic Schedule fixed by the State Govt. is adhered to. Teachers prepare Teaching plan and maintain teaching diary. Students' feedback on teacher's performance be obtained in an appropriate structured mode.
- Teaching aids are used in classroom teaching and seminars. Use of ICT by teachers of CS dept. Is noticeable. Extensive use of ICT in academic activities be practised by others.
- Edusat programmes beamed by the HE dept. is availed. Field & Project work is undertaken by students' as part fulfillment of their courses. Study tours are conducted irregularly.

### 2.2.4. Teacher Quality

- All four regular teachers have Ph.D. Two Guest teachers are Ph.D holders.
- Appointment of teachers is by the State Govt. The College is running with acute shortage of regular teachers which adversely impacts quality parameters.
- All regular teachers have participated in Workshop/ Refresher / Orientation courses during the period 2010—2015.

### 2.2.5. Evaluation Process and Reforms

- System of assessment of the students through tests is in vogue. Teachers may prepare question bank in their respective subjects.
- Students are shown the answer scripts of various internal tests.
- The college follows the university Exam rules.

### 2.2.6. Student Performance and Learning Outcomes :

- Students' performance in Internal and Annual Exams are analyzed to evaluate their performance.
- Results of students in the University Exams are impressive during the last five years. Pass percentage of the college is higher than the university average.
- The institution makes efforts to inculcate graduate attributes in students.

## 2.3. Research, Consultancy & Extension

### 2.3.1 Promotion of Research

- Research Committee is in place to encourage and monitor research activities. External Peers & representatives of the Industry can be opted in it.
- Teachers participate in seminar and conferences.
- One teacher has successfully supervised two PhD scholars and 08 scholars are working for their

- degrees under her & the Principal. Research aptitude is inculcated in students through project work.
- 2.3.2. Resource Mobilization for Research :
- The college has provision for research activities in its budget. Its utilization needs streamlining.
  - Teachers must go for research projects from UGC & other funding agencies. The college is yet to get projects from other sources like Industry.
  - Physical facility of the College is inadequate to conduct research. Laboratories' and library need augmentation to meet some basic requirements.
- 2.3.3. Research Facilities
- 2.3.4. Research Publications and Awards
- Teachers have published few papers in journals. Publication output is negligible.
- 2.3.5. Consultancy :
- The institute is yet to offer formal consultancy and generate resources.
  - A mechanism may be developed to publicize the expertise available for consultancy.
- 2.3.6. Extension Activities and Institutional Social Responsibility :
- The extension and outreach programmes are conducted by NCC cadets (Boys- 54) 02 unit of NSS volunteers (Boys-100 & Girls-100) of the college. The faculty and students take part in these activities.
  - NSS volunteers have adopted one nearby village & a Govt. School.
  - 13 number of NCC cadets have cleared "B" certificate exams. One NSS volunteer had received National Award in 2012. During last four years four volunteers have received awards at State level.
  - The institute should make efforts to develop formal collaboration/ linkages with institutes of repute.
  - The college has organized socially relevant programs in collaboration with NGOs & GOs.
- 2.3.7 Collaboration :
- 2.4. Infrastructure & Learning Resources
- 2.4.1. Physical Facilities :
- College is located in a campus area of 10117sq.mts with a built-up area of 4000sq. mts. with 15 class rooms including 02 Smart Rooms and 06 laboratories and space for co- and extracurricular activities. Laboratories need more space & should be appropriately equipped. A master plan is in place.
  - Facilities for indoor and outdoor sports and games are available. Botanical garden, parking lot for students and teachers, first aid facilities is there. Power back up & safe drinking water are available. Space is available for administrative and co curricular activities. Gym & Canteen need improvement. Ramps up to ground floor are

2.4.2. Library as a Learning Resource :

- available for differently abled students.
- The institution makes use of its physical facilities optimally. Hostels & Health center are missing.
- The College library is housed in building of 1060 Sq.ft. Area and has 24162 books and subscribes to 19 Journals 06 Magazine, and 07news papers. A book-bank is there. The college is yet to subscribe to INFLIBNET and DELNET. Computerisation of the Library with Bar Coded books, CCTV, OPAC system is necessary. Augmentation of Library with latest edition books, books in English in different subjects & more space for Library is required.
- The library has reading room facility for 25 Students only which needs expansion to accommodate Teachers and Students. Internet and reprographic facility may be made available in the Library.
- The Library functions under the supervision of the Library Advisory Committee and a qualified Librarian. Student's representation in Library Committee may be considered.

2.4.3. IT Infrastructure :

- There are 82 computer/ Laptops in the College for Academic and Administrative functions. Some departments have computer and internet facility. Two computer lab with 38 systems is available to students of CS & 12 systems are there for offering the foundation course.NRC with 03 systems caters to the need of students & faculty. There is a need for its strengthening. The College has its Website. Language lab needs separation from computer laboratory.
- Wi-Fi enabled computer facility is made available on campus.ICT facilities may be made available in all the class rooms.

2.4.4. Maintenance of Campus Facilities :

- Govt. Funding, UGC Grants & Funds of Janbhagidari are available for the development and maintenance of the campus.
- Computers and other equipment are maintained through AMC and job contract basis.
- Maintenance and upkeep of the infrastructure can be improved further.

**2.5. Student Support and Progression**

2.5.1. Student Mentoring and Support :

- College publishes its updated prospectus every year. Students receive State/ Central government sponsored scholarships. Nearly 78% students get financial assistance of one or the other.
- The college has a mechanism in place to offer guidance to students to develop their soft skills for various recruitment examinations and informing them about job opportunities. It conducts programmes to train students in skill development.

- College conducts enrichment programs in Communicative English and basic computer training is imparted for capacity building as part of foundation course. Cells against sexual harassment & anti ragging are in place. A formal grievances redressal cell is there but student representation is missing. Functioning of these cells to fulfill their mandate is required. Effective Mentoring of all students be ensured.

#### 2.5.2. Student Progression

- The College is yet to monitor students' progression in a structured manner.
- The dropout rate in PG courses is an area of concern.
- Serious efforts are needed to ensure that students succeed in different competitive exams.

#### 2.5.3. Student Participation and Activities

- The institution conducts annual sports and games events. Students of the College have participated in the Inter-Collegiate games and sports meets hosted by the University. Some students have represented the University in the Kabadi team & one student had represented in Athletics. The College organises cultural programmes on various occasions.
- The institution publishes its Annual Magazine and Wall Magazine.
- The Alumni are members in the IQAC & Janbhagidari Samiti. Students' representation in various committees formed by the college and in the IQAC may be considered.

### 2.6. Governance, Leadership and Management

#### 2.6.1. Institutional Vision and Leadership :

- The vision of the Institution is to provide quality higher education to the disadvantaged sections of the society, empower them & make them responsible citizens.
- The Principal with the support of the Managing Committee (State Administration) & Janbhagidari Samiti provide leadership for achieving the Goals and Objectives of the Institution.
- The college Administration encourages the teaching staff to participate in decision making & implementation of policies. Leadership among students is groomed through various activities under NSS & NCC.

#### 2.6.2. Strategy development & deployment

- The institution should design and develop an appropriate future plan for the growth and development of the college. Being a Govt. college it follows the Quality Policy laid down by Govt. of MP.
- Feedback be collected from stake holders in a structured way and analysed for performance improvement.

2.6.3. Faculty Empowerment Strategies :

- The college can conduct surveys to gauge Students' Satisfaction level to develop strategies.
- Self Appraisal system is in vogue. The management takes steps to improve the efficiency of the manpower of the institution by deputing them to attend training programmes.
- Teachers attend seminars/ conferences, refresher & orientation programmes to empower themselves academically.

2.6.4. Financial Management & Resource Mobilisation :

- State government funding, UGC grants and fees collected from students of regular and self financed courses are the major source of income for the college. It should make efforts to mobilise funds from other sources.
- Full computerisation of account should be a priority. Accounts are audited as per Govt. rules.
- The College ensures optimum utilisation of funds.UGC grants under 11<sup>th</sup> plan and 12<sup>th</sup> plan grants received so far has been utilised.

2.6.5 Internal Quality Assurance System :

- IQAC was constituted in 2007 but must function effectively to fulfil its mandate.
- IQAC have Alumni and external representatives. It can have students' representatives & external peers.
- Feedback system needs streamlining for performance improvement. A mechanism be developed for Annual Academic Audit. MIS should be there.

**2.7. Innovation and Best Practices**

2.7.1. Environment Consciousness :

- Environment Friendly campus.
- Use of Solar Power & power conservation by using LED/CFL bulbs.

2.7.2. Innovations :

- Peer teaching by advanced & senior students.
- Subject wise Whats App Groups to coordinate academic activities.

2.7.3. Best Practices :

- Displaying Thought of the Day ( Aaj Ka Vichar).
- Providing sanitary pad machine in girl's common room.
- Self defence training to girl students.

**Section-III: OVERALL ANALYSIS**

3.1. Institutional Strengths :

- Committed teaching and supporting staff.
- Support of the stakeholders/Janbhagidari Samiti.
- Offering self financing courses.
- Result of students' in university exams.
- A Government Institution.

3.2. Institutional Weaknesses :

- Absence of Career utility/add on programmes.
- Limited use of ICT in teaching-learning and research.
- Unimpressive Research accomplishment.
- Acute shortage of teaching staff.
- Limited students support infrastructure.

3.3 Institutional Opportunities :

- Complete ICT based teaching and learning process.
- Expansion and diversification of Extension and Outreach activities.
- To improve performance of students in university exams.
- To improve the performance of students in co curricular-extracurricular activities.

3.4 Institutional Challenges :

- To develop Innovation & Best Practices.
- Introduction of CBCS
- Collaboration with Institutes and industry.
- To develop expertise to offer consultancy.
- Appointment of regular qualified teachers.
- To offer professional courses..

**Section IV: Recommendations for Quality Enhancement of the Institution**

- Appointment of Regular faculty & support staff to meet the requirements.
- Develop students support infrastructure.
- Thrust must be given to use of ICT in teaching and learning.
- Obtain impressive research grants and budgetary provision for Research.

- Serious attention may be given to faculty development activities, particularly in latest pedagogy and e-content preparation.
- Ensure systematic and effective Student counselling/Mentoring.
- The College must develop a perspective plan for future development.
- Expansion of Communication lab and of computer lab is needed.
- Quality management and enhancement efforts to be given priority by identifying the bench marking and best practices, by IQAC.
- Introduce new programmes keeping the career prospects of students in view.

I agree with the observations of the Peer Team as mentioned in this Report.

शासकीय महाविद्यालय  
टिमरनी (हरदा)

  
(Dr R K Patil) 28.9.2016  
Principal  
PRINCIPAL  
Govt. Degree College  
Timarni, Dist. Harda (M.P.)

Signature of the Peer Team Members:

Chairman:	Prof J K Mohapatra	 28.9.16
Member Coordinator:	Prof Suhas Pednekar	 28/9/16
Member:	Prof Aisha M Sheriff	 28/9/16
NAAC Officer:	Dr Jagannath Patil Advisor	

Place: Timarni, MP

Date: 28<sup>th</sup> September 2016.