IQAC Submission

Academic Year to which AQAR has to be submitted : 2018-2019

Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. COLLEGE TIMARNI**
Name of the head of the Institution	**Dr. Vinita Raghuwashi**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07573292018**
Mobile no.	**9926601778**
Registered Email	**hegctimhar@mp.gov.in**
Alternate Email	**gdctimiqac@gmail.com**
Address	**Rahatgaon Road Timarni**
City/Town	**Timarni**
State/UT	**Madhya Pradesh**
Pincode	**461228**
2. Institutional Status	
Affiliated / Constituent	**Affiliated**

Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.J.K. Jain
Phone no/Alternate Phone no.	07573292018
Mobile no.	9826335243
Registered Email	hegctimhar@mp.gov.in
Alternate Email	gdctimiqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdctimarni.in/pdf/AQAR /AQAR2017.pdf (http://gdctimarni.in /pdf/AQAR/AQAR2017.pdf)
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://gdctimarni.in /pdf/AC2018-19.pdf (http://gdctimarni.in /pdf/AC2018-19.pdf)

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	B+	75.25	2007	10-Feb-2007	09-Feb-2012
2	B	2.25	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	30-Mar-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC meeting	01-Aug-2018 01	12
IQAC meeting	01-Oct-2018 01	12
IQAC Meeting	03-Dec-2018 01	12
IQAC Meeting	02-Feb-2019 01	12
National Seminar of Hindi Organized	24-Oct-2018 01	67
Self emploment oriented training program organized	11-Feb-2019 10	555

View File (https://assessmentonline.naac.gov.in/public/Postacc /Quality_Initiatives/19294_Quality_Initiatives.xlsx)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT /ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File (https://assessmentonline.naac.gov.in /public/Postacc/Formation /19294_Formation.pdf)

10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File (https://assessmentonline.naac.gov.in/public/Postacc/Meeting_minutes/19294_Minutes.pdf)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC has taken initiatives to strengthen the center for teaching learning and evaluation by conducting various activities and thereby played a significant role in enhancing the quality of education in the college.

IQAC has taken initiative to organize National Seminar of Hindi

IQAC has taken initiative to organize selfemployment oriented training program

IQAC has emphasized and encouraged the use of ICT tools to enhancing the quality for teaching learning process

IQAC has taken initiatives to organize various sports competitions.

View File (https://assessmentonline.naac.gov.in/public/Postacc/Contribution/19294_Contribution.xlsx)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize training program	Organized self-employment oriented training
Enhancing Value-based education program	Value-based education programs /activities are organized by NSS / NCC unit.
Sports Initiatives	Two sports officers appointed and students have received many award
Motivating the research culture	Organized a National Seminar of Hindi
Enhancing Quality of Teaching and Learning	Implementation of Teachers Diary that contains detailed information regarding the teaching plan, execution, and recording of the daywise activities of the teacher.
To organize various functions, sports compitition, Youth festival	1. Youth Festival organized, 2. Organized various sports competitions 3. Organize a function on Surgical Strike Day.

View File (https://assessmentonline.naac.gov.in/public/Postacc /Quality/19294_Quality.xlsx)

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC	03-Feb-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	01-May-2019
17. Does the Institution have Management Information System ?	Yes

| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | Management Information System The College has a Management Information System. The details are as follows: 1 College Website. 2 Electronic College Prospectus. 3 Webinars to host Academic Events, Student Paper Presentation, Annual Day and Farewell Functions in the Departments. 4 AISHE Data on MHRD Portal. 5 RTI Return Filing. 6 Online Procurement of Goods and Services through GeM. 7 The College uses Govt. of MP IFMIS. 8 The College receives grants from UGC for booking expenditure there on. 9 Accounting Software (Accounts Leader) for all financial data and management of accounting records. 10 Payroll Software for preparation of Salary, Pension and other related financial management. 11 Vigilance Mechanism and student grievance system (L1of CM Helpline) established and monitored time to time. 12 Regular Reporting and Approval of the Governing Body of the College. 13 Regular Meetings of the Staff Council for Reporting and Approval. 14 Annual Academic Review Meeting to take stalk of the academic infrastructure and academic. 15 Facilities and achievements of the College and plan for the next academic session. 16 Student Information System (SIS) which collects all data related to student's admission and fees. 17 Dedicated Student Fee Portal for College Fee and Examination Fee etc. 18 Online Examination Form. 19 Online Monthly Salary Slips sent to the Faculty. 20 Student Internal Assessment System, which maintains attendance Data and Internal |

| | assessment Component of Final Examination. 21 Live Streaming Infrastructure and Facility through LAN 22 Online Student Feedback System. 23 Library Management – Soul 2.0 software. 24 College Calendar to inform the Academic event of the College. 25 Career Guidance and Placement Cell. 26 Online quizzes, webinars on National and International level. 27 Online SMS Notification. |

| Part B |

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our Institution has a mechanism for well-planned curriculum delivery and documentation. Apart from the traditional teaching-learning methods of whiteboard and lecturing, our college emphasizes curriculum delivery through practical learning. An academic calendar is prepared in advance and published in the college prospectus. Each department invites industry experts to deliver guest lecturers in their respective fields of work. This enables the students to get an insight into the real business world. The students are encouraged to undertake live projects and internships to supplement learning. The students are encouraged to research topics within the curriculum and cross-cutting issues and present research papers or presentations with recommendations for solutions. Critical thinking is encouraged through the various debates, role-playing, and class discussions. The curriculum is enhanced through the conduct of projects and field trips giving insights beyond the syllabus. The college arranges an array of co-curricular activities to enrich the curriculum. All classrooms are ICT equipped and Wi-Fi enabled. This provides for interactive classroom learning. The college also has a multimedia library and subscribes to numerous journals so that both students and Professors can keep abreast of changing trends in their respective subjects. We also subscribe to E-journals, INFLIBNET. A record of the students using the numerous library facilities is maintained by the Librarian. To ensure effective curriculum delivery, every faculty member must submit a syllabus teaching plan to the Principal at the beginning of each semester. The Principal conducts regular meetings with all faculty members to ensure that the plans are being implemented. Regular interaction with Student Council members of every class with the Principal ensures that lecturers complete their portion in time and effectively. The responses gathered via the student feedback survey helps us to identify areas of improvement in curriculum delivery and evaluation methods. The Coordinators of the Self-Financed Courses take regular feedback regarding visiting faculty members and accordingly incorporate changes. Representatives from each class must sign an acknowledgment of portion completion at the end of each semester. The progress of the students is maintained through regular tests, presentations, and semester-end exams. Remedial classes, bridge lectures, and tutorials are conducted for the weaker students. The college also focuses on providing certificate courses to the students to enhance their overall development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL			NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
	NIL	

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
	NIL	

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL		0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Political Science, Sociology, Economics	43
MCom	Management	24
MSc	Computer Science	18

View File (https://assessmentonline.naac.gov.in/public/Postacc /Projects_undertaken/19294_Projects_undertaken_1648628257.xlsx)

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The responses gathered via the student feedback survey helps us to identify areas of improvement in curriculum delivery and evaluation methods. # Students: The college collects feedback from the students through a manual feedback form at the end of every academic year. This feedback is analyzed and solutions are sought through meetings held with faculty members. # Teachers: The college collects feedback from the Academic staff of college through a manual feedback form at the end of every academic year. This feedback is analyzed and solutions are sought through meetings held with faculty members under the supervision of the IQAC head and principal. # Employers: The college collects feedback from the staff of the college through a manual feedback form at the end of every academic year. This feedback is analyzed and solutions are sought through meetings held with staff members under the supervision of the IQAC head and principal. # Alumni: The college alumni members are in varied fields and make suggestions about the curriculum keeping the present industry scenario in mind. These are considered by the college and implemented to the extent possible.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	COMPUTER	22	26	38
MCom	COMMERCE	39	34	64
MA	ARTS	102	92	143
BCA	COMPUTER APPLICATION	30	26	46
BBA	BUSINESS ADMINISTRATATION	60	35	55
BSc	SCIENCE	266	103	353
BCom	COMMERCE	393	290	713
BA	ARTS, COMPUTER	576	585	1049

View File (https://assessmentonline.naac.gov.in/public/Postacc /Demand_ratio/19294_Demand_ratio_1656408438.xlsx)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2216	245	30	7	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
30	30	14	5	1	0

**View File of ICT Tools and resources
(https://assessmentonline.naac.gov.in/public/Postacc/ict_tools
/19294_ict_tools_1648464028.xlsx)**

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is implemented in the institute wherein in case of BSC, 50 to 60 students and in case of BCOM and BA nearly 100 students are assigned to a faculty member who acts as their mentor for the entire program duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counselled by the mentors, subject faculties and HOD for improving their academic performance and attendance. Mentors counsel the students regarding their performance and schedule additional lectures/practical's. At first year level, students academic and personal issues of concern are well looked after by the mentors. The critical cases are handled in first year by giving some responsibility to the students. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like bread earner in the family etc. the mentors allocated to the students will council same group of students for second year and final year, i.e. the same set of students will be monitored and counselled till they have passed the course. The meetings of mentorship are conducted regular organized, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors' side. Even the students with many issues are asked to call parents for parents- mentor meetings. The mentor is also responsible to provide counselling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the student and guide them for any issues they are coming across. A large number of students who want to perceive the professional course are quite focused, still they may fall short of score to be promoted to above sections. Such students are given counselling by the mentors and the subject teachers and remedial lectures are conducted. Students are supported and guided both in co-curricular and extracurricular activities. The mentors of the class discuss with student and supports them in all the possible ways to enrich their academic performance. The mentors always keep a check on the attendance of the student, the marks obtained in the internals externals examinations, and regarding his/her candidature provides remedial classes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2461	30	1:82

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	4	9	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
	NIL		NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	C028	III YEAR	10/06/2019	14/08/2019
BCom	C032, C198	III YEAR	08/06/2019	10/08/2019
BSc	C116,C085,C137	III YEAR	10/07/2019	23/08/2019
BBA	C029	III YEAR	10/06/2019	17/08/2019
BCA	C030	III YEAR	11/06/2019	27/08/2019
MA	C026,C018,C005	II YEAR	06/07/2019	19/09/2019
MCom	C031	II YEAR	05/07/2019	08/09/2019
MSc	C046	II YEAR	05/07/2019	10/09/2019

View File (https://assessmentonline.naac.gov.in/public/Postacc /Evaluation/19294_Evaluation_1656408502.xlsx)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to Barkatullah University, Bhopal and follows the examination pattern of the university. Barkatullah University guidelines are strictly adhered to with respect to evaluation process. There are two Internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the year through institute academic calendar which is prepared based on the university academic calendar. The institute has reformed the continuous internal evaluation system from faculty centric to student centric. The Institute Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliate University and the Institutions. As per the guidelines, the following reforms have been carried out effectively conducting CIE.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute ensures proper time management system and follows the timeline given by the Barkatullah university and adheres to it. The college carries out effective planning to stick to academic calendar given by Barkatullah university. As a result, it allows the teachers and the students to space out their teaching and learning and regular assessment of the same. The college has undergraduate programme and conducts assessment in three different components i.e., theory, practical viva-voice. The institute follows the pattern and marks distribution as per the format given by the Barkatullah university. Internal tests are conducted and it is spread out evenly and properly spaced so as to avoid pressuring the students with too many examinations. By following the institution academic calendar, every department creates its own internal calendar to ensure timely departmental activities and the same is followed by each teacher strictly. The topics and chapters are divided keeping in mind the academic calendar and a proper timeline is created so as to allows the students to complete the given syllabus within the scheduled time. The entire departmental activities are planned keeping in mind the institutional academic calendar so that various department activities can be carried out in a smooth manner. The performance and participation of students in field of sports, NSS, cultural and other extra- curricular activities also form basis of their continuous internal evaluation system. Such system evaluates the real learning of students by assessing their memory and regularity in learning

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gdctimarni.in/pdf/CO.pdf (http://gdctimarni.in/pdf/CO.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C046	MSc	COMPUTER	19	16	84.21
C031	MCom	COMMERCE	28	24	85.71
C005,C018,C026	MA	ARTS	60	47	78.33
C029	BBA	BUSINESS ADMINISTRATION	14	14	100
C030	BCA	COMPUTER APPLICATION	17	11	64.70
C116,C085,C137	BSc	SCIENCE	109	81	74.31
C032,C198	BCom	Commerce	230	161	70
C028	BA	ARTS	344	220	63.95

View File (https://assessmentonline.naac.gov.in/public/Postacc /Pass_percentage/19294_Pass_percentage_1656408876.xlsx)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://drive.google.com/file/d/1JJL_vGt3QOiL1SX_O2U2NZlZmU9Be70J /view?usp=sharing

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Research Seminar	HINDI	24/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL		NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
	NIL	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL		0	0	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL		0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**1**	**0**	**0**	**0**
Attended/Seminars/Workshops	**0**	**7**	**0**	**0**

View File (https://assessmentonline.naac.gov.in/public/Postacc /Faculty_participation /19294_Faculty_participation_1655882320.xlsx)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
70th Foundation Day of	**NCC**	**2**	**48**
Blood donation camp	**NCC**	**2**	**48**
Cleanliness drive at river Bank	**NCC**	**2**	**56**
Surgical Strike Day Celibration	**NCC**	**2**	**26**
NCC Foundation Day	**NCC**	**2**	**81**
Blood donation camp	**NCC**	**2**	**6**
National Youth Festival	**NSS**	**2**	**69**
Seven Days Residential Camp	**NSS**	**2**	**100**
Cleanliness drive at river Bank	**NCC**	**2**	**45**

View File (https://assessmentonline.naac.gov.in/public/Postacc /Extension/19294_Extension_1652166946.xlsx)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	**NIL**	**NIL**	**0**

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency /collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Intership	AISECT COMPUTER, TIMARNI, 9826897704	01/02/2019	28/02/2019	PG Students
Internship	Internship	NICE COMUTER, TIMARNI, 7999710899	01/02/2019	28/02/2019	PG Students
Internship	Internship	NEA COMPUETR, HARDA, 9826816685	01/02/2019	28/02/2019	PG Students

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Govt home science PG College	16/04/2018	Research and Teaching learning	90

View File (https://assessmentonline.naac.gov.in/public/Postacc /MoU/19294_MoU_1652176528.xlsx)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
46142	46142

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

View File (https://assessmentonline.naac.gov.in/public/Postacc /augmentation_details/19294_augmentation_details_1649329983.xlsx)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL SOFTWARE	Partially	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18965	1142943	203	57039	19168	1199982
Reference Books	5438	1094685	20	4472	5458	1099157
e-Books	35	43981	0	0	35	43981
Journals	2	5482	0	0	2	5482
Others(specify)	0	0	872	701680	872	701680

View File (https://assessmentonline.naac.gov.in/public/Postacc /Library/19294_Library_1649329997.xlsx)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	105	2	3	0	0	4	6	4	0
Added	5	0	0	0	0	0	0	0	0
Total	110	2	3	0	0	4	6	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL (NIL)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	8473601	0	412640

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Classroom being the most primary and important work space it is managed with proper systems and procedures as recommended by the college teachers and staff members and the Principal of the college in accordance with Local Management Committee (Janbhagidari Samiti). It is followed keeping in mind the modern teaching learning environment. The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis .all the modern teaching technology, proper reporting system about repairs and replacements are the basic attributes of classroom management. This also includes the asset management that forms the core in the working of the college. As the College has Undergraduate Science Faculties along with Post graduate course (Self Finance) in M.Sc.Computer science. Science faculties which constitute with Zoology Lab, Botany Lab, Physics Lab, and Chemistry Lab well versed with lab equipments, glassware, chemicals, white boards and one computer in each department with LAN facility. M.Sc.Computer Science Lab having all the ICT tools like computer with LAN facility, projector etc.The Laboratory policy forms the core in the working of the institution. While the Laboratory has several instruments and equipment, the same is maintained annually on regular basis. The Locations of laboratory are very safe and fire extinguishers help to assure protective measures to minimize the causalities along with these general Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab. The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the staff. Generally, the norms conform to the institutional policies and the policies of the parent body. Yearly statistics for utilization of library resources helps in collective development policy of the library. Withdrawal of books and other reading material which is not useful for current references is done on a regular basis. The college provides facilities for the following sports: Cricket, Kabbadi, Table -Tennis, Kho-Kho, Tennis, Volleyball, Weight Lifting, Gymming and Yoga. The sports committee schedules their activity as per the sports calendar provided by the university annually which includes various inter departmental, district and divisional level tournaments Sports committee looks

after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students at intra and inters collegiate level. For holistic development, students are encouraged to participate in the competitions. Sports competitions are organized according to the sports calendar of the MP Higher Education Department. In the college Tennis Ball, Chess Board, Table-Tennis board for students is also available where students play these games with enthusiasm. For yoga and other activities we are having Teen Shade area and a cemented stage for cultural

http://gdctimarni.in/pdf/infrasture%20details%202018-2019.pdf (http://gdctimarni.in/pdf/infrasture%20details%202018-2019.pdf)

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Various Government and Non Government Schemes	2430	13142114
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0

View File (https://assessmentonline.naac.gov.in/public/Postacc/Scholarships/19294_Scholarships_1649233318.xlsx)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Swami Vivekananda Career Guidance Scheme	11/02/2019	555	Govt. College Timarni

View File (https://assessmentonline.naac.gov.in/public/Postacc/Development_Schemes/19294_Development_Schemes_1654934779.xlsx)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
	NIL	0"	0	0	0

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	Government and Non Government Organizations	10	10

View File (https://assessmentonline.naac.gov.in/public/Postacc /Placement/19294_Placement_1649233353.xlsx)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA	ARTS	Indore School of Social Work	MSW
2019	1	BCA	Computer	LNCT college Bhopal	MCA
2019	1	BSc	Computer Science	Harda Degree College Harda	M Sc CS
2019	1	BCA	Computer	Maharaja Ranjit Singh Group of institute, Indore	MCA
2019	1	BCA	Computer	BITM Bhopal	MBA
2019	1	BCA	Computer	Asian Institute of Technology	PGDM

View File (https://assessmentonline.naac.gov.in/public/Postacc /Progression/19294_Progression_1649233366.xlsx)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
KABBADDHI	DIVISION	3
KABBADDHI	DISTRICT	17
KUSTHI	DIVISION	6
BADMINTON	DIVISION	2
BADMINTON	DISTRICT	8
KABBADDHI	UNIVERSITY	4
KHO-KHO	DISTRICT	12
BASKET BALL	DIVISION	2
BASKET BALL	DISTRICT	7
JUDO	DIVISION	1

View File (https://assessmentonline.naac.gov.in/public/Postacc /Activities_Organised/19294_Activities_Organised_1649233380.xlsx)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL					

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Eco-club has been formed by the students in the college. There is a provision of student union in Madhya Pradesh in which class representatives are appointed but elections have not been held since last 5 years. One student/Alumni representative has appointed in College IQAC cell Various social activities are conducted by the NSS and NCC students under the guidance of their In charge.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is a government institution the Principal is the administrative and academic head of the institution on behalf of the government. The principal is also responsible for implementation of government policies. The principle actively provides motivation and inspiration to the faculty members and office staff for effective administration of the college. Decentralization of administration ensures to have free and independent thinking among faculty members. Principal along with the faculty members decide about the calendar of events, subject distribution, course plans, lesson plans schedules, extracurricular activities. The institution practices decentralization and participatory Management in keeping with its belief in collective leadership and democratic radiations. A particular reflection of this practice may be seen in the extensive delegation of authority to the heads of the various departments in the college. HODs are accountable for the smooth functioning and completion of syllabus, internal assessment, student seminars, University examinations and all other regular academic activities. Head of the department oversees the teaching plans of his/her departmental members. He/She is empowered to make adjustments in the routine, add to a lot teaching assignments and evaluations duties. He/she enjoyed the privilege of convening departmental meetings where the programmes for the entire term are decided. He/she decides on the nature, pattern and duration of special and remedial classes for the students of his/her department. The college believes to develop leadership by delegation of power to different committees at the very beginning of the session. Several committees are constituted by the head of the institution, dealing with the different aspects of the college. Each committee has convener with some members, they are free to form their policies according to the government norms. The participation of the faculty members in the form of container and member and head of the departments in decision-making process is bound to develop role of leadership in them. Our college has a Janbhagidhari Samiti whose Chairman is nominated by the Govt. of Madhya Pradesh, at the present District collector is the Chairman and College Principal is its Secretary.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	The College not only works for the student, but it also provides a conductive environment for Staff and there are several welfare schemes are available for the staff by the government. The permanent faculty is appointed by the department of higher education (M.P.).However the staff is also motivated to attend various trainings for personal and spiritual development. Though the permanent faculty is recruited by the government as well as guest faculty is also appointed by the department of higher education M.P. Govt. The college recruits required guest faculty members for self-finance courses and contingency staff, as per the guidelines of the government.
Library, ICT and Physical Infrastructure / Instrumentation	College has a library committee which monitors various facilities existing in the library. New books and journals and news papers are regularly added as per the requirements of the students. Teachers are encouraged to adopt ICT facilities. New equipments are added in labs as per requirement.
Research and Development	Faculties from all departments actively engage in research by publishing their research work through reputed Journals and magazine and conferences.
Examination and Evaluation	Since college is an affiliated college, affiliated to Barkatullah University Bhopal, the college follows the examination/evaluation system of the university. Different modes of CCE are followed by the college. Marks are displayed to the students and they are guided for improvement.
Teaching and Learning	Apart from traditional chalk and duster method, teachers' uses ICT blended techniques such as ppts, video lectures. For the continuous internal evaluation, unit test, assignments, quizzes, seminar competition are regularly arranged. For the slow learners remedial classes are arranged. For absentee make up test are arranged. Innovative teaching methods like group discussion, interactive session, debates, extempore speech, quizzes, essay writing competition, poetry writing were undertaken.

Curriculum Development	Curriculum designing and development is decided by the affiliating university. Principal and Faculty members interact with the university and provide their views related to curriculum development.
Admission of Students	The institution caters to students of Harda district. Since majority of the students are from economically weak background, the institution does not set a high bar for admission in order to give opportunity to students to pursue higher education at their door step.
Industry Interaction / Collaboration	Vivekanand career placement cell organised career fair every year in which experts from various industries are invited to student get opportunity to interact with them expelled from industries are also invited for lecture to the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Correspondence of college is done by on-line process and we are moving towards paperless system. Whats app official groups are made and urgent information is conveyed to staff by the mobile app.
Finance and Accounts	Details of the employees related to finance are maintained through IFMS system. The college conducts regular audits of annual books of accounts. The administrative office keeps all financial records separately as per the events and transactions made for. The administrative office maintains the books of accounts properly which helps in auditing procedure.
Student Admission and Support	Admission process is available to candidates in website https://epravesh.mponline.gov.in/ of higher education department of M.P. Govt. All information about rules and regulation of admission gives in higher education website http://highereducation.mp.gov.in/. Admission process is quite transparent as it is done on-line from registration of candidates to display of merit list. Admission committees are formed for admission to different courses in the college. Admission process of various courses involves registration of candidates on-line, verification of their documents and preparation of merit list on-line. While preparing the merit lists, reservation of seats for candidates belonging to SC, ST, and OBC (as per norms of M.P. Govt.) is also taken into consideration.
Examination	Since college is an affiliated college, affiliated to Barkatullah University Bhopal, the college follows the examination/evaluation system of the university. Different modes of CCE are followed by the college. Marks are displayed to the students and they are guided for improvement.
Planning and Development	By implementing e-governance system in Institute it can help in maintaining a database of students that will provide opportunities to the students. It empowers the management to plan the development of education system in the institute.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL				

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0			0

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	25	10	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The several welfare schemes available for teaching staff are-study leave for research work, maternity and paternity leave, green card benefits, loan facilities (housing loan, educational loan, festival loan, vehicle loan, and medical loan), medical reimbursement etc. G.P.F. (General Provident Fund) is a noble scheme that provides financial security to the staff.	The several welfare schemes available for non-teaching staff are-maternity and paternity leave, green card benefits, loan facilities (housing loan, educational loan, festival loan, vehicle loan, and medical loan), medical reimbursement etc. G.P.F. (General Provident Fund) is a noble scheme that provides financial security to the staff.	The welfare schemes available to the students by the institution are different kinds of scholarships available for SC, ST, OBC, differently abled students, and girls under different schemes like Pratibha Kiran Yojana, Gaw ki Beti Yojana, Poor Boys Fund etc. transport allowance to students from remote areas book bank and stationery scheme for SC and ST students job-oriented training programmes organized for students from time to time, social service oriented training programmes and camp organized by N.S.S., patriotic and army skills provided to students by N.C.C., blood donation and additional classess are conducted for weaker students many subject.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college budget are audited internally and externally regularly. For the internal audit, an audit inquiry committee of senior faculty members is constituted which inquires accounts regularly and submits the report to the principal. For the external audit, audit committees from Higher Education Department of Govt. of MP come for the audit of accounts annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	MP higher Education	Yes	college committee
Administrative	Yes	M P Higher Eductaion	Yes	college committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1 we organized National Seminar of Hindi 2 we organized A mini merathan and human chain 3 we organized Self emploment oriented training program organized

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	National Seminar of Hindi Organized	01/10/2018	24/10/2018	24/10/2018	67
2019	Self emploment oriented training program organized	02/02/2019	11/02/2019	20/02/2019	555

View File (https://assessmentonline.naac.gov.in/public/Postacc /Quality_Initiatives_B /19294_Quality_Initiatives_B_1652778342.xlsx)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL			0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

• Solar panel installed • Power saving LED bulbs • The institution involves both the teachers and the students in keeping the campus clean and green • Green drive plantation of trees on various occasions. • Initiatives are taken to keep the campus plastic free through Ban on Plastic program. • Removal of Parthenium plants that cause allergy. • Both solid and liquid wastes are properly disposed. • Rainwater is harvested. • Water for birds is kept in campus during summer.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	
Provision for lift	No	
Ramp/Rails	Yes	4
Braille Software/facilities	No	
Rest Rooms	Yes	1
Special skill development for differently abled students	No	

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	11/02/2019	09	Training under Vivekanand career Guidance of Fashion Designing	Community Advantages : Industrial Expert Interaction	555

View File (https://assessmentonline.naac.gov.in/public/Postacc /Inclusion/19294_Inclusion_1655891718.xlsx)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
code of conduct	01/10/2018	1.Treat institute teachers, administrators. Officers, employees, and guests and visitors and other students with respect, dignity , impartiality, courtesy and sensitivity. 2. Refrain from getting involved in or encouraging an sort of discrimination, harassment or bullying of employees and other students. 3. possession. Consumption or distribution of alcoholic drinks or any kind of narcotics or hallucinogenic drugs is prohibited. 1.Maintain decorum both inside and outside the classroom and set a good example to the students. 2.Welcome and support people of all backgrounds and identities. This includes but is not limited to members of any race. Ethnicity , culture , national origin, social and economic class, educational level, color, immigration status, sex, age ,size, family status, political belief, religion, and mental and physical ability.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1. Teacher's Day celebration Birth Anniversary of Dr. Sarvapalli Radhakrishnam	05/09/2018	05/09/2018	50
2. 15th August (Independence Day	15/08/2018	15/08/2018	75
3. 2nd October (Mahatma Gandhi Birth Anniversary)	02/10/2018	02/10/2018	78
4. 31st October Ekta Divas Birth Anniversary of Sardar Patel)	31/10/2018	31/10/2018	45
2. 26th January (Republic Day)	26/01/2019	26/01/2019	82

View File (https://assessmentonline.naac.gov.in/public/Postacc /promotion_activities/19294_promotion_activities_1655891926.xlsx)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

> • **The institution conducted several awareness camps for enlightening the students for making the campus plastic free and now it is a plastic free campus. • Plantation of floral and other plants in and around the college campus to expand greenery. • Garbage are regularly collected from office, canteen and different parts of the campus are disposed off in specified locations. • The institution has installed purified water dispensing machines in different locations within the campus. • The college has installed Green generator and planned for solar energy generation project for alternative and uninterrupted sources of power and has taken dicision to use more of LED's than CFL.**

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the practice:- Mentorship scheme 1. Goal • To improve general aptitude test. • To develop leadership qualities. • To know resume writing and preparations for mock interview. • To monitor overall progress of students during his/her graduation. 2. Context: • Along with the adaptation of good teaching learning process, which enhances the technical knowledge of students , Institute has designed innovative methods for the overall personality development of the students. • Through Mentorship scheme- institute has developed systematic road map for improving the different aspects of personality developments. Communication skill, Presentation skill, Team work. Leadership qualities, resume writing, etc. and make them ready to face the challenges . • Faculty who serve as mentors make a valuable contribution to the education and training o undergraduate students interested in hands-on experience in different activities. Students judge the experiences primarily by their interaction with their mentors. Thus the role of faculty member in scheme is crucial to the programs success. 3. Practice:- • In the mentorship scheme a teacher (mentor) is allocated with group of students, (mentees) • Mentor meeting is conducted once in an alternate week. Various activities like career goal setting, presentation skill, communication skill, resume writing, aptitude test etc. are conducted in the meetings. 4. Evidence of success: • The evidence of success of mentorship system is reflected the overall personality development of students, • Those students who had lack of confidence, weak in communication, poor presentation skills, were observed having marginal improvement in the lacked areas when they came to final year. • There is a marginal increment in the number of students participating in Various events held within and outside the college. 5. Problem Encountered and Resources required: • The institute being situated in rural area the students are not that much exposed to the current enhancements. To overcome this mentors play an important role by making them aware of the same. 7.2.1 Best practices: 2 Title of practice-:Tobacco Cessation clinic. 1.The objective of the practice: • To recognize the various pattern, biology and epidemiology in our area. • To increase awareness and intention to quit among tobacco users. • Emphasize consequences of tobacco use and health benefits to tobacco Cessation. • Protection from second-hand smoke. 2. The context: • The ministry of health and family welfare Government of India started 13 tobacco cessation clinics (TCCS) with the support of world health organization recognizing the importance of Tobacco

Cessation. • As per the global tobacco survey (GATS) , India has 275 million current tobacco users. • An estimated one million people die every year due to tobacco- related diseases every year. • We need a combination of strategies aimed at avoiding initiation of tobacco by the non- users and Cessation of tobacco among the current users. • Tobacco Cessation is the only way to save the current tobacco users from tobacco- related mortality. • The consultation time can be effectively used by doctors as an opportunity to promote patients to quit tobacco when they are motivated to listen. 3.The practice: • With our observation, in our out patients 20-30 were using tobacco in some form or other The major group who were using tobacco were in the group of 13-35 year. • With this in mind two separate programs were started to identify the real need among the surrounding villages. • NSS and department of public health dentistry jointly organize school camps to create awareness among students who will be in a better position to inculcate the message and transform their family members. • Among the predominant users, a large number of them were the family members of beedi rollers. • Hence an initiative was taken to target these group of people organizing oral oncology camps . 4. Evidence of success: • As our college is in a rural setup, first awareness had to be created among the public regarding the menace of tobacco. • Awareness was created by conducting specific oral oncology camps targeted on the fishing community were the practice was found to be very high. • Regular counseling and collaborative camps with Nellie cancer center are being done to address the issue, Nearly fifty percent of patients have acknowledged their habits and want to lead a happy life.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://gdctimarni.in/pdf/bestpractice2018.pdf

(http://gdctimarni.in/pdf/bestpractice2018.pdf)

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Title of the Practice : Integrative and Transformative Learning Through Digital Convergence. Today technology is pervasive and has become an integral part of an individual's life. More distinctively the younger generation have adapted to all forms of technological usage and communication. Hence, the higher education component of the new education policy focuses on ICT supported global learning environment with a student centric curriculum and learning domains. These domains are expected to nurture the distinctive interests of every student in an educational organization. Being a rural setup some student's do not have access to internet facility or affordability. Internet speed has been a constant problem. Frequent fluctuations in internet speed results in the Interrupted access. Problems with bandwidth while spread across multiple devices. Some students are yet to get familiar in using digital media. Our College has chosen to provide an integrative and transformative learning experience for boys and girls from rural background, with an equitable access to knowledge and skills that are necessary for professional readiness and also align with the new knowledge economy through digital convergence. Our College provides a learning environment that meets the distinctive interest of each student. Our College also provides access to quality learning for students using the power of networking technology and teaching community and also to enhance strategic decisions making and planning of various academic activities. Our College also provides a platform for the faculty to teach, conduct research and communicate with the student community. Our College also continuously evolve and implement policies and programs for blended learning which transforms the students into self paced learners with professional skills and provides a holistic learning experience and a student centric sustainable higher education. Student Portal displays the personal details, syllabi, teaching supplements, assignments, assessments, communications, online tests CIA marks, attendance, events announcements, timetables and fee details. The Parent portal can be used by the parents from their mobile devices to view the complete details of their children and their performances. Language Lab Trains the students to master various aspects of pronunciation like rate of speech, intonation and voice modulation. Regulates the method of learning communicative English, enhances the learners LSRW skills and confidently face an interview. When compared to the traditional method of teaching-learning, the current system provides a very quick communication

between the administration, faculty and students on campus affairs. It enables to rapidly update the teaching content and provides variety in assignments. The visual supplements improve the comprehensive and application skills. Online assessments provide an immediate feedback of students performance, enabling the student to self assess and to take corrective measures. Teacher student communication component establishes a good rapport between the student and the teacher and even the most introvert student can reach the teacher to reap the best of her/his expectations and need. The practice has transformed the students into confident person with a sound knowledge in using the technology for their education, communication, improving skill sets, aptitude and attitude. This is reflected in their in campus and off campus performances and also in their profession after graduation. Complete reports of the teaching content upload and completion of teaching plan were taken and analysed.

Provide the weblink of the institution
http://gdctimarni.in/pdf/distinctiveness2018.pdf (http://gdctimarni.in/pdf/distinctiveness2018.pdf)

8.Future Plans of Actions for Next Academic Year

1 We have planned to enhancing Quality of Teaching and Learning 2 We have planned to encouraging teachers and students for research activities like to organize and to participate in state or national level seminars, conferences, workshops, etc. 3 We have planned to purchase recent subjects related books 4 We have planned to do more sports activities for the students. 5 We have planned to organize training program 6 We have planned to plantation of more trees and plants for the greenery and beautification of campus. 7 We have planned to organize various functions, sports competitions, Youth festival 8 We have planned to filling of vacant posts. 9 We have planned to sign MOUs with various agencies or institutions 10 We have planned to organize educational, religious and historical tours for students and staff.

here by declare that all the data entered are true to my knowledge. ☐

ck